

UCLS Board Meeting Minutes
November 17, 2012
9:00 A.M.
Washington County Building
197 East Tabernacle
St. George, Utah

I) Welcome & Call to Order – Brad Mortensen

Brad Mortensen called the meeting to order at 9:11 a.m.

II) Roll Call

Board Members Present:

Brad Mortensen	Chair
Ernest Rowley	State Chair-Elect
Michael Nadeau	Past State Chair
David Balling	GS President
Steve Keisel	NSPS Governor
Ron Whitehead	WestFed Representative
Ken Hamblin	CC Representative
David Kay	BC Representative
Jeff Searle	SL Representative
Jerry Allred	BC President
Scott Bishop	Convention Committee
James Olschewski	Convention Committee

Board Members Absent:

Scott Woolsey	CC President
Dennis Carlisle	TC President
Dan Knowlden, Jr.	TC Representative
David Mortensen	SL President
Dallas Buttars	GS Representative

Susan Merrill, Administrative Secretary, was present and Brad Mortensen presided in the chair.

III) Additions to Agenda

Steve Keisel would like to add a discussion on NSPS 100 % membership and MOU to the agenda. Brad Mortensen added it after the Secretary Report.

IV) Approval of Minutes

There were no additions to the minutes.

Motion: Dave Balling moved to approve the September 8, 2012 minutes. Mike Nadeau seconded the motion. The motion carried unanimously.

V) Secretary Report

- a) **Budget review:** Susan passed out the final budget numbers that were submitted to the accountant. The budget totals \$193,020 in expenditures.
- b) **Prospectus on use of scholarship funds:** Mike Nadeau reported that he just received the prospectus on Tuesday and has not had time to review it. He did say that the instructions to the accountant were that we did not want to put the scholarship money at risk, but would like a safe investment with a better return than what we are getting. This person from Bangerter and Lund would manage the investment. He would watch and make any changes as necessary. **Mike would like the Board members to review the prospectus and give their input to him.** Mike told the accountant that we would like to invest \$60,000 right now and that we would need to have a \$3,000 annual return. We would like the scholarships to be self-funding. The accountant is willing to come to our next Board meeting to talk about this. There are options besides mutual funds. There were four or five different options that the accountant suggested.

They are in past meeting minutes. We are currently losing money when we factor in inflation. Questions should be submitted before the accountant meets with us.

Motion: Jeff Searle moved to add an investments category to the budget so we will be reminded to add money to the scholarship fund. Mike Nadeau seconded the motion. The motion carried unanimously.

- c) **NSPS 100% membership and MOU:** Steve Keisel reported that NSPS is encouraging states to have all of their licensed members who are residents become members of NSPS for \$40 per year. This would take care of the dual state memberships. Students, associates and affiliates can also become members. Students would be \$10. Our surveyors of the year with lifetime memberships would probably have to pay the \$40 NSPS portion of the dues. This would raise our dues to \$115. We would need to help our members understand what the increase is for and why it would be a benefit to them. We may lose some members if we do this. Individual NSPS memberships cost \$225. The MOU is a contract that we would need to sign each year. We should send the MOU out in the December newsletter so our members can see it. We could invite Curtis Sumner or someone else from NSPS to our conference and talk about this proposal. Susan reported that we have approximately 338 licensed members. Ron Whitehead said that Montana is paying for their members the first year and then will see how their members feel like about it. Several options were suggested to paying for it. We will have to pay expenses for the members of the Board of Governors and/or Board of Directors members. If all of the states sign on, then they may get rid of the Board of Governors and just have a Board of Directors because all member states will have representation. There was a lengthy discussion about how to handle the issue of NSPS 100% membership – increase convention registration fee to cover the cost or increase membership dues, or some of both.

Motion: Ernest Rowley moved to have UCLS pay for NSPS memberships out of reserves this year and see how the members feel about doing it again after this year. Ken Hamblin seconded the motion. Ron Whitehead amended the motion to have us look at the MOU and make changes to be sure it is what we want. Ernest Rowley seconded the amendment. The motion carried with one opposed.

UCLS would pay for 2013 membership and then dues would increase for 2014 membership. We are supposed to submit our memberships to NSPS 60 days prior to membership. We just need to provide the preliminary membership list.

Motion: Jeff Searle moved to increase the dues \$40 for 2014 to cover the cost of NSPS membership. David Kay seconded the motion. Dave Balling amended the motion to say that we would raise the dues to cover NSPS dues. The motion carried with three opposed.

There was more discussion about what happens to lifetime members of UCLS. Some felt that UCLS should pay the NSPS portion and some felt that UCLS should not pay the NSPS portion.

Motion: Dave Balling moved to table the discussion on whether or not UCLS should pay the NSPS portion of the dues for the lifetime members. Jerry Allred seconded the motion. The motion carried with three opposed and one abstention.

VI) Follow Up Items

- a) **Nominations Committee finalize nominations for this year:** Nominations were submitted by all chapters. The finalized nominations are as below.

State Chair-Elect: James Olschewski
Ken Hamblin

WestFed Rep: Mike Nadeau
Dan Knowlden, Sr.

Salt Lake Chapter Rep: Dale Robinson
Steve Dale
Darren Williams

Salt Lake Sec/Treasurer: Darlene Jeffreys
Greg Wilding

Golden Spike Rep: Trent R. Williams
Val Schultz

Golden Spike Sec/Treasurer: Travis Gower

Color Country Rep: Ken Hamblin

Color Country Sec/Treasurer: Roger Bundy

Book Cliffs Rep: David Kay

Book Cliffs Sec/Treasurer: Arneldon Davis

Timpanogos Rep: Jim Kaiserman

Timpanogos Sec/Treasurer: Chad Poulson

Brad Mortensen asked if we should do the election through the website. After some discussion, it was decided that the election should still be by paper ballot so it is confidential and anonymous.

VII) New Items

- a) **Rule changes with respect to unprofessional conduct from DOPL and UEC:** Brad Mortensen will send the information to the Board about the proposed rule changes from DOPL for comments.
- b) **Russ Flint – question on UCLS offering an account for all members with County Recorders:** Russ Flint would like to know if there is any way UCLS can work up an account with all the county recorders that charge money for online recorder services and then people buy into that account. He is trying to figure out a way to share the costs. We could talk to some of the counties that do charge for that and see if there could be a per document charge online rather than a monthly fee. Each county sets their fees. Weber County charges \$150 per quarter. Utah County is free. Davis County charges a minimal fee. It probably would not be feasible.

VIII) Committee Reports

- a) **Membership:** The Membership Committee decided that participation points were too much to handle, so they are not going to do that. They ran into a problem with the life insurance because the life insurance provider wants birthdates for all of our members and we do not gather that information. They are going to try to look at some other insurance options with the Board's approval. It might be a privacy issue if we start gathering that information. We have to be careful.

Motion: Dave Balling moved that we not pursue life insurance options. There was no further action on this motion.

Motion: Jeff Searle moved to let the Membership Committee look at other life insurance options. Ernest Rowley seconded the motion. The motion carried with one opposed.

The Membership Committee submitted a letter about Continuing Education courses online and how they need to be in line with State Code. They would like this letter to be published in the UCLS newsletter. Brad read the letter. It has already been published in the UCLS newsletter. DOPL does not want to make these determinations themselves.

- b) **Public Relations:** The Wood Hollow Fire service project was an opportunity to promote our profession. They did get some funding to help with it, but Leon Day wants some help from UCLS to help build a good relationship with his county commissioners. Some people are concerned about stepping on toes in this issue and working under the proper people. There was quite a bit of discussion about whether or not UCLS should help with this. Some felt this would be a good learning experience for those who don't know what an old monument looks like. Sanpete County is sensitive about survey issues. Brad Mortensen and Ernest Rowley will talk to Leon Day next week about this.

Brad Mortensen suggested that we approach some of the state agencies and educate them about protecting the public land survey system.

The Color Country chapter is still working on the letter to be presented at local city county meetings about corner preservation and protection.

It was suggested that we send a letter to the people who volunteered to help and tell them how it is of benefit.

Jeff reported that the Education Committee has submitted information for the website, Susan has submitted what she can find on the Awards, and the History Committee has submitted about half of their assignment. These things have been put on the website. Susan asked where she is supposed to put the minutes. Jeff will talk with Susan about these things after the meeting. Susan still needs the pictures that were taken at the convention earlier this year.

- c) **Legislation:** DOPL is apparently okay with the different education tracks in the rule changes. UVU has pulled the four-year outreach program to outlying counties because of funding. Dan Perry is still willing to work with people on the side. There are not enough students to make it work as a program. The committee is just reporting that DOPL is accepting these rule changes and they are not asking for input. They want us to be aware of it.

The Committee gave us the results of the Trespass Survey. 67% of the respondents had been denied access. Most have been able to work around it. Only 4% of the respondents had been cited.

- d) **Education:** The Education Committee is working to have a successful silent auction.
- e) **Publication:** Steve Keisel asked if it would be okay to advertise a job position in the newsletter. This used to be an option on the website. Jeff reported that so few people complained about the classifieds page not being on the website anymore that it is not worth having it there. The Board decided it would be okay to advertise jobs in the newsletter.
- f) **Workshop & Convention:** James discussed the proposed schedule for the convention. ProSoft and AutoDesk will be hosting a hospitality suite Tuesday night. This provides a mix and mingle for everyone to become acquainted. The NSPS student competition will occur on Wednesday. Charlie Tucker is our

main speaker. We will have plenty of room for vendors. James has a spot for the Survey Olympics if Walt would like to run that. Dan Perry will take care of the silent auction. In the past the vendors have managed the Survey Olympics. The NSPS student competition will occur at our convention and when it is completed, it will be presented at the banquet. It is an all-day event. They can have 1-6 students and 1 advisor per team. There is a registration cost for each team of \$250. This is cheaper than what they have had in other states. It covers their food and the money goes to UCLS to pay for this. NSPS will take care of the student competition awards. Walt and Dan will have a chance to talk to other instructors about their programs. Rich from NSPS is handling the student competition and is contacting the universities about the competition. James is working on getting the hotel to offer a ski package for the students to entice them to come in early. It was decided to not have entertainment at the banquet. Thursday is packed with information and James is worried that people will not be able to hear everything they want to hear. Some of his presenters could give longer presentations if desired. He could move them to Wednesday to have them run parallel to Charlie Tucker on Wednesday. Trig-Star also wants to make a presentation. Prosperity 20/20 was also suggested as a program that should be included. It emphasizes engineering and math in grades K-12. Trig-Star might be a good way to help with this program as well as Twist. The Governor wants more math and engineering classes taught in the schools. Our convention starts Tuesday and we need to emphasize that. James will rearrange the schedule a bit to accommodate changes that were discussed.

The UCLS Board meeting is scheduled for Thursday afternoon at the Country Inn and Suites. James has blocked 50 rooms for the convention. We only have to book 35 rooms. Once we do that, we get the conference room for free. The Inn can serve food there or we can bring in food. We probably don't need to have dinner, but will want some refreshments. Susan will not be able to be at the board meeting on Thursday because her son is returning from his mission that day. She is excused from the meeting.

The WestFed Board meeting is on that Friday and the UCLS Board is invited to attend that meeting. James needs someone from WestFed to contact him about their needs for a meal at their meeting. WestFed will pay for their food.

James would like to propose that we waive the conference fees for the speakers that are coming. Some speakers are willing to pay their travel and hotel room if we waive their conference fees. We will have to pay for Charlie Tucker's travel expenses. Committees who are presenting do not get their conference fees waived. Student volunteers have their conference fees waived. Susan will need four students to help with the registration and one or two to help during the rest of the conference. The student competition may hamper availability of student volunteers. People asked if Bill Stone would be doing something different. UVU and SLCC get a booth for free if we have booth space available for them. They do not get conference fees waived except the student volunteers.

It was decided that we should use the A/V services offered by the convention center. James is trying to get the Governor to come speak for a civil welcome.

James asked about who should introduce speakers. He was instructed to make assignments.

The officer installation will happen Thursday morning at breakfast. We will provide awards for past officers, Ron Whitehead for WestFed and Von Hill. Committee reports will be given at this time. They will need to be brief. James feels it is important to recognize the committees so they will be motivated to do their thing. It was suggested that the committees submit their reports ahead of time for review so we can have more control on how long they will take and the content.

Susan will work with the vendors. James is working on the booth layout.

James wanted to know if the Convention Committee could use part of the Public Relations committee budget for thumb drives again this year. The membership committee is no longer doing the point

incentive program. The Public Relations committee is using this budget money for various activities to promote UCLS. Brad said that if the Convention Committee needs to increase their budget, then let the Board know. James will submit a revised budget number, if needed. James Coutts is doing the thumb drives for the handouts. Brad spoke with him. They are looking for a different company to do it this year.

The plat competition should be headed by the Surveyor of the Year, which is Steve Keisel. It needs to be advertised before the convention so people know specifically what to do. Steve will take care of it.

- g) Standards and Ethics:** Mike Nadeau did not have a report from this committee. It has been hard for Matt because his job was cut from Tooele County.

Susan put a corner record guideline poll on the website. 82.7% of the respondents accepted the guideline. We need to report the results of the polls for our members.

- h) Testing:** No report.

- i) Historical:** The committee would like to get a profile or bio from every member. This may be a difficult task.

- j) Construction Surveying:** Russ Flint and Lance Greer are co-chairs. They submitted a brief report with the Salt Lake Chapter report. They would like participation from all of the chapters.

IX) Chapter Reports

There were no reports in addition to the ones that had been submitted previous to this meeting.

X) NSPS Report

See discussion above.

XI) WestFed Report

Ron Whitehead handed out a WestFed report. They talked about how money is a problem for many groups. WestFed is making a concerted effort to provide speakers for state conferences. Dean Smith is working on renewing our speakers list. Curt was not in attendance, so they did not get a report from him. WestFed wants to assist the states. NCEES - Richard Hiren is the chairman-elect. He has gotten NCEES to provide funding for the Twist program. They will match WestFed costs to help teachers go to the training. The teachers come back really excited. There are a couple of educators in Davis County that might be interested. Their money is there on a first come, first served basis. We need to talk to Richard Hiren about it. The form is on the web. A couple of years ago ESRI participated and gave the teachers a handheld GPS unit to take home and use in the class. They still do this as far as Ron knows. This is a good introduction to what we do and how we do it.

We need to have our Trig-Star winner from this last year come to our conference.

Richard is trying to get NCEES to earmark scholarship money for WestFed which would help the states. He is looking into WestFed to become a PLOC – which is basically an associate of NCEES.

Ron reported that he will be stepping down from the WestFed position and will not run for re-election. Ron said we could still have our St. George meetings at his office.

XII) UAC Report

There was not really anything to report. Ron Whitehead reported that Reid J. Demman is the chairman of UAC.

XIII) Adjourn

Motion: Jerry Allred moved to adjourn the meeting.

The meeting was adjourned at 12:42 p.m.